



THE  **100** YEARS
Pirbright
INSTITUTE

16th International Veterinary Biosafety Workgroup Meeting

Hosted by The Pirbright Institute, UK

10 – 12 June 2014

Delegate Information Pack Final Information

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1. Outline programme

Date	Programme	Location
9 June	14:00 – 17:00 Duty Holder Meeting (Closed meeting)	The Pirbright Institute, Pirbright. GU24 0NF
10 June	16 th International Veterinary Biosafety Workgroup Meeting (day one)	H.G. Wells Conference Centre, Woking. GU21 6HJ <i>Please see below regarding road closures.</i>
11 June	16 th International Veterinary Biosafety Workgroup Meeting (day two)	AHVLA, New Haw. KT15 3NB
12 June	16 th International Veterinary Biosafety Workgroup Meeting (day three)	Public Health England, Porton Down, SP4 0JG
13 June	EU FMD Safety Officers Meeting	TBC

2. Meeting venues and security

The meeting will take place at several venues over the three days of the 16th International Veterinary Biosafety Workshop Meeting.

Please remember to keep photo ID on you as this will be required for accessing secure sites.

The Pirbright Institute, Ash Road, Pirbright, Woking, Surrey. GU24 0NF

Directions: <http://www.pirbright.ac.uk/About/ContactUs.aspx>

Please be aware if visiting the Institute, for the closed meeting or as part of the tour group, you will be required to sign in with security and show photo id before entering the site.

Biosecurity restrictions also apply to some areas. These will be given in more detail ahead of the meeting.

H.G.Wells Conference Centre, Church Street East, Woking, Surrey. GU21 6HJ

Directions: <http://www.hgwells.co.uk/about-us/directions>

Car parking: <http://www.hgwells.co.uk/about-us/car-park>

The meeting will take place in the Kemp Room.

AHVLA, Woodham Lane, New Haw, Addlestone, Surrey. KT15 3NB

Directions: <http://www.defra.gov.uk/ahvla-en/about-us/contact-us/headquarters/>

Photo ID is not required to enter the site, but you will need to sign in with security. You will be issued with a photo ID badge which must be worn at all times. Please allow extra time for signing in, ahead of the meeting. This is particularly important if a large group of visitors arrive at the same time. Badges must be handed in to security when leaving site on day one and collected from security on the morning of the second day.

Public Health England, Manor Farm Road, Porton Down, Salisbury, Wiltshire. SP4 0JG

Directions: http://www.hpa.org.uk/web/HPAweb&HPAwebStandard/HPAweb_C/1195733796902

Photo ID is required and all participants must be pre-registered to participate.

3. Accommodation

Delegates are situated in a number of hotels around Woking Town Centre.

The Premier Inn and Travel Lodge are no more than a 10 minute walk to the Holiday Inn and HG Wells Centre which are situated behind each other.

Your hotel contact details are below:

Hotel	Contact information
Holiday Inn Woking Victoria Way, Woking. GU21 8EW	Tel: +44 (0)871 423 4901 http://www.ihg.com/holidayinn/hotels/gb/en/woking/xwowk/hoteldetail
Premier Inn (Woking Town Centre) Eurobet House Church Street West Woking. GU21 6HT	Tel: +44 (0)871 527 9462 http://www.premierinn.com/en/hotel/WOKEUR/woking-town-centre
Travel Lodge Woking Central White Rose Court Oriental Road Woking. GU22 7PJ	T: +44 (0)871 984 6462 http://www.travelodge.co.uk/hotels/566/Woking-Central-hotel?gclid=CKvP_aj070CFdShtAodg2kAuQ
Premier Inn (Woking West) Bridge Barn Lane Horsell, Woking. GU21 6NL	Tel: +44 (0)871 527 9182 http://www.premierinn.com/en/hotel/WOKBRI/woking-west-a324

Overseas visitors will need to bring a travel adapter. Electricity in the UK is 240 volts AC, with a three pin plug.

4. Travel

Please be aware Woking is hosting the Pearl Izumi Tour Series on Tuesday 10 June, which will result in road closures between 10:00am and midnight. Pedestrian access to HG Wells Centre will not be affected. Access to the Victoria Way Car park is not affected in the morning however on departure you will not have access to leave Woking via Victoria Way through the town centre towards Guildford (A3). The M25 route directions are not affected at all.

Further information about the tour series and road closures: www.celebratetoking.info/tour-series.

If driving to the meeting, please see the meeting venue links for information regarding directions and parking.

If staying at the Holiday Inn, Travel Lodge or Premier Inn (Woking Town Centre), Woking mainline train station is within walking distance to your hotel and has rail air links to Heathrow and Gatwick airports, as well as fast trains to and from central London.

Useful links:

South West Trains	http://www.southwesttrains.co.uk
Heathrow to Woking coaches	http://www.heathrowairport.com/transport-and-directions/buses-and-coaches/rail_air-buses#HeathrowtoWoking
Where to catch buses	http://www.heathrowairport.com/transport-and-directions/buses-and-coaches/rail_air-buses#Wheretocatchbusesandcoaches
National Rail Enquiries	http://www.nationalrail.co.uk/ and www.thetrainline.com (+44 (0)845 748 4950)
Tube enquiries:	http://www.tfl.gov.uk/modes/tube/?cid=fs109
Gatwick to Woking coaches (via Heathrow)	http://www.gatwick-airport-guide.co.uk/national-express-coach-gatwick.html

Taxi companies:

Claremont Cars: +44 (0)1932 351451 or +44 (0)1483751811

Aaron Cars, Woking: +44 (0)1483 727272

Galaxy Cars, Woking: +44 (0)1483 777777

5. Provided transport

A coach will be provided to transfer delegates between venues and accommodation. Pick up and drop off times and locations are listed below.

The coach company is called 'Ealsons'. If meeting the bus outside of a venue please look out for the branding to ensure you are on the right bus.

The bus will depart promptly at the times listed below. It is your responsibility to make sure you are at the meeting point at the time specified.

Date	Pick up time	Pick up location	Drop off location
9 June	13:30	Holiday Inn, Woking. GU21 8EW	The Pirbright Institute (bus stop) Ash Road, Pirbright, Woking. GU24 0NF
	17:30	The Pirbright Institute (main drive) Ash Road, Pirbright, Woking. GU24 0NF	Holiday Inn, Woking. GU21 8EW
10 June	14:00	HG Wells Conference Centre, Church Street East, Woking. GU21 6HJ	The Pirbright Institute (bus stop) Ash Road, Pirbright, Woking. GU24 0NF
	17:45	The Pirbright Institute (bus stop) Ash Road, Pirbright, Woking. GU24 0NF	Holiday Inn, Woking. GU21 8EW
11 June	08:00	Holiday Inn, Woking. GU21 8EW	AHVLA, KT15 3NB (main drive)
	17:30	AHVLA, KT15 3NB (main drive)	Elvetham Hall, Fleet Road, Hartley Wintney, Hampshire, RG27 8AS
	22:30	Elvetham Hall, Fleet Road, Hartley Wintney, Hampshire, RG27 8AS	Holiday Inn, Woking. GU21 8EW
12 June	08:00	Holiday Inn, Woking. GU21 8EW	Public Health England Manor Farm Road, Porton Down, Salisbury, Wiltshire. SP4 0JG
	13:30	Public Health England Manor Farm Road, Porton Down, Salisbury, Wiltshire. SP4 0JG	Holiday Inn, Woking. GU21 8EW and Woking mainline train station.
	17:00	The Pirbright Institute (bus stop) Ash Road, Pirbright, Woking. GU24 0NF	Holiday Inn, Woking. GU21 8EW.

6. Registration

If you are attending the closed meeting on Monday 9 June at Pirbright, please have photo ID with you.

Registration for the 16th IVBW meeting will open from 08:30 in the H.G. Wells Conference Centre on Tuesday 10 June. Please ensure you have your photo ID with you when you register.

7. Tours, social events and meals

Please be aware that heels are currently not permitted in the new high containment laboratory at The Pirbright Institute. Flat, sensible shoes must be worn or a change of shoes bought with you for the tours on Tuesday 11 June.

Lunch and refreshments are included in your registration fee and will be provided throughout the duration of the meeting. Evening meals are not provided apart from the conference meal on Wednesday 11 June.

There is a small Sainsbury's supermarket in Woking town centre and a range of convenience stores and pharmacies should you need to purchase any items.

Please notify us of any special dietary requirements you may have, ahead of the meeting.

8. Instructions for presenters

Please ensure your presentation is handed to the meeting organisers on the morning of your presentation at the latest. This ensures quick transitions between presentations and omits unnecessary set up delays.

Presentations should be on a USB memory stick and in PowerPoint and Adobe pdf format.

9. Local information

Useful links:

Map of Woking town centre	http://www.woking.gov.uk/woking/maps/towncentremap
Places to eat	http://www.tripadvisor.co.uk/Restaurants-g580430-Woking_Surrey_England.html
Places of interest	http://www.visitsurrey.com/things-to-do
Woking Tourist Information	http://www.woking.gov.uk/woking/visitorinformation http://www.aboutbritain.com/towns/woking.asp
Guildford Tourist Information	http://www.guildford.gov.uk/visitguildford http://www.aboutbritain.com/towns/guildford.asp
London Tourist Information	http://www.visitlondon.com/ http://www.tripadvisor.co.uk/Tourism-g186338-London_England.html